

mcop

ITCVA Monthly Monitoring Community of Practice

ITCVA PART C MONITORING TEAM
VIRGINIA DBHDS

THE team

“We’re gonna need better headshots.” - The Team



ARIEL



SARAH



TELISHA



RICHARD

the mcop promise

topical & timely

informative

interactive & fun

time efficient

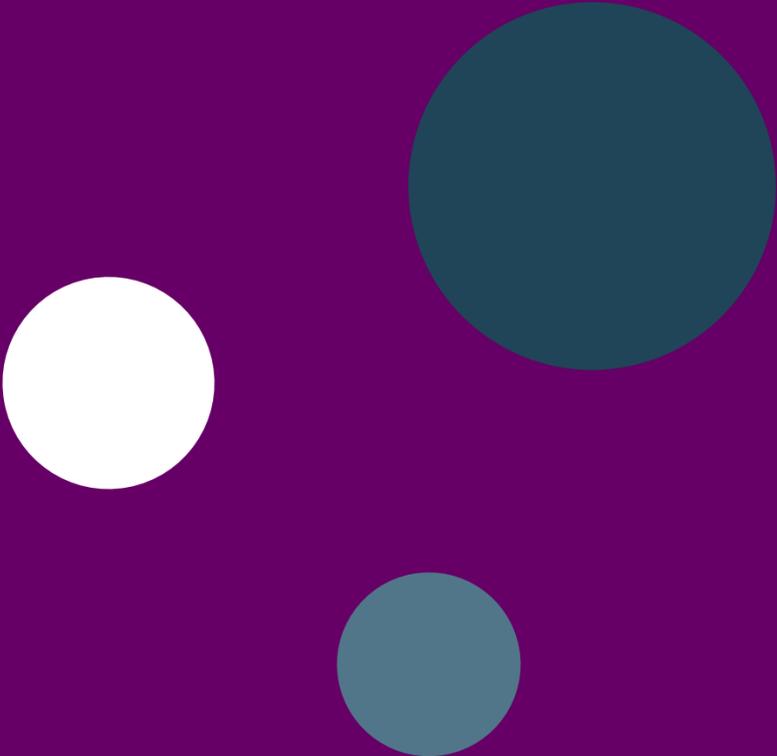
responsive

ground rules



- 01** Mute microphone unless speaking!
- 02** *Definitely* mute microphone if cursing!
- 03** Be respectful of staff and one another!
- 04** Share your ideas/tips/strategies with others!
- 05** Ask questions! (But please keep on topic!)

agenda



- 1 Compliance Indicators 101
- 2 How to CIMV SFY25
- 3 Sample Reports
- 4 Demonstrating Compliance
- 5 Key Dates, Wrap-up & Q/A

Compliance Indicators 101

1

Timely Initiation
of Services

7

Initial Meeting to
Develop IFSP

8

Transition x 3

- 100% Compliance Required
- Reported in the SPP/APR

how to cimv sfy25

USE TRAC-IT AS
DESIGNED:
ENTER TIMELY,
COMPLETE AND
ACCURATE DATA

CIMV

RUN EACH
FEDERAL REPORT
FOR THE PART C
COMPLIANCE
INDICATORS FOR
01/01/2025-
03/31/2025

Profile: Commonwealth of Virginia

- Access TRAC-IT on and off-line through the TRAC-IT Desktop App. Questions? Review the Quick Reference Card in the Help links or contact the Support Desk.
- Support is available via email at VATRACITsupport@ssg-llc.com (no PII or secure messages) or from 8AM-5PM ET by calling 804-508-7229.
- PARENTS/GUARDIANS: If you have questions related to your Early Intervention services, contact your Service Coordinator.

Welcome Back, Richard!

Dashboard: State Make Default

- My Reports
 - Personalized Reports
 - Child Count by Services by Program
 - Client Extract by Program
- Federal Reports
 - 45-Day Timeline by Program (Indicator 07)
 - Child Count and Settings by Age by Program (OSEP/Section A)
 - Child Count and Settings by Race/Ethnicity by Program (OSEP/Section B)
 - Child Outcomes by Program (Indicator 03)
 - Cumulative Count by Race/Ethnicity and Gender by Program (OSEP/Section E)
 - Primary Service Setting by Program (Indicator 02)
 - Reason for Exit by Gender by Program (OSEP/Section B)
 - Reason for Exit by Race/Ethnicity by Program (OSEP/Section A)
 - Timely Initiation of Services by Program (Indicator 01)
 - Transition by Program (Indicators 08A-08B-08C)
- Insurance Extract by Program
- ODU Survey Extract By Program
- Monitoring Ongoing Services
- Provider Extract by Program
- Referral Outcome by Referral Source
- Service Coordination Productivity Ex
- Timeliness of Services by Program
- TRAC-IT User Extract
- User Extract by Program

Number of Active Enrollments:

Active Cases by Local System and Enrollment

Local System	Referred - No				
ITC Alexandria	29				
ITC Alleghany Highlands	10				
ITC Arlington County	42	8	1	44	178 273



Report Start Date	Jan 1, 2025
Report End Date	Mar 31, 2025
Local System	ITC Happy Harbor
Report Name	45-Day Timeline by Program (Indicator O7)

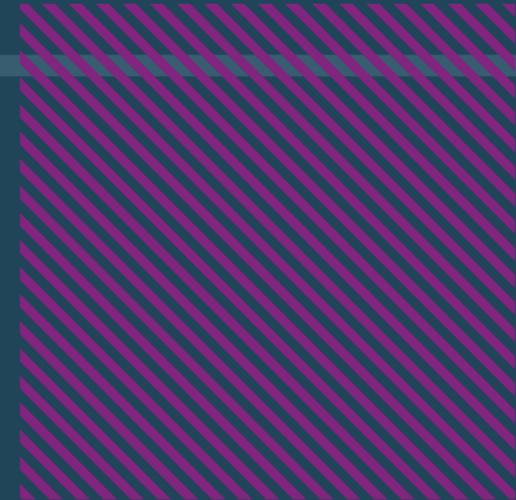
# IFSPs Timely	# IFSPs Late FAMILY REASONS	# IFSPs Late SYSTEM REASONS	# IFSPs TOTAL	IND O7 Calculated Percentage
9	4	0	13	100

TRAC-IT ID	Local EIS	First Referral Date	First IFSP Meeting Date	45-Day Calculated	Actual Days	Mitigating Circumstance
900001	ITC Happy Harbor				3	
900002	ITC Happy Harbor				67	Family scheduling - compliant
900003	ITC Happy Harbor				48	Disaster/Severe Weather - compliant
900004	ITC Happy Harbor				63	Family scheduling - compliant
900005	ITC Happy Harbor				41	
900006	ITC Happy Harbor				24	
900007	ITC Happy Harbor				87	Family scheduling - compliant
900008	ITC Happy Harbor				42	
900009	ITC Happy Harbor				19	
900010	ITC Happy Harbor				35	
900011	ITC Happy Harbor				24	
900012	ITC Happy Harbor				25	
900013	ITC Happy Harbor				41	

ITC Happy Harbor C7

if the compliance
percentage on your
C7 report = 100%

Congratulations! Relax! Nicely done!



if the compliance percentage
on your C7 report is $< 100\%$...



- ✓ **By May 23rd**, run the report for April.
- ✓ If April = 100%, contact your Part C MC immediately.
- ✓ **By June 13th**, if April $< 100\%$, run your report for May.
- ✓ If May = 100%, contact your Part C MC immediately.

ITC Happy Harbor C8

Discharged On Or After	Jan 1, 2025
Discharged On Or Before	Mar 31, 2025
Local System	ITC Happy Harbor
Report Name	Transition by Program (Indicators O8A-O8B-O8C)

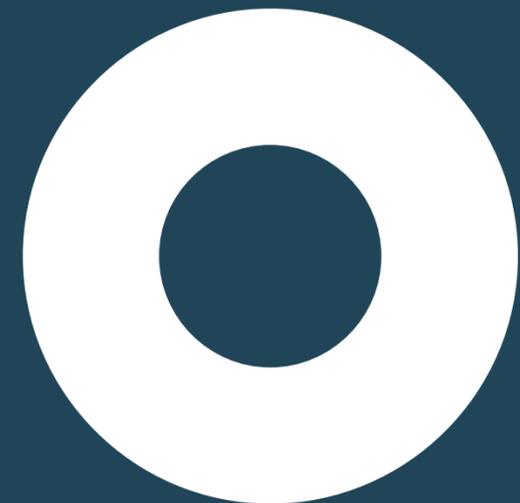
# Transition Plans Timely	# Transition Plans Late FAMILY	# Transition Plans Late SYSTEM	# Transition Plans TOTAL	IND O8A Calculated Percentage
0	6	0	6	100

# LEA/VDOE Notifications Timely	# LEA/VDOE Notifications Late	# LEA/VDOE Notifications Late SYS	# Families Opting Out LEA/VDOE	# LEA/VDOE Notifications TOTAL	IND O8B Calculated Percentage
0	5	0	1	6	100

# TPC Timely	# TPC Late FAMILY REASONS	# TPC Late SYSTEM REASONS	# Families Declining TPC	# TPC TOTAL	IND O8C Calculated Percentage
0	4	0	2	6	100

if the compliance
percentage on your
C8 reports = 100%

Congratulations! Relax! Nicely done!



A photograph of two raccoons looking towards the camera. The raccoon on the left is slightly behind the one on the right. They are both looking directly at the viewer with dark eyes and their characteristic black and white fur patterns.

if any of the
compliance
percentages
on your C8
report are <
100%....

By May 23rd, run the report for April.

If April = 100%, contact your Part C MC immediately.

By June 13th, if April < 100%, run your report for May.

If May = 100%, contact your Part C MC immediately.

Report Start Date (From)	Jan 1, 2025
Report End Date (To)	Mar 31, 2025
Local System	ITC Happy Harbor
Report Name	Timely Initiation of Services by Program (Indicator O1)

# Children ALL SERVICES Timely	# Children 1+ Service(s) Late FAMILY REA	# Children 1+ Services Late SYSTEM REA	# Children 1+ Services Status Unknown	# Children TOTAL	IND O1 Calculated Percentage
20	0	0	5	25	CLEAR ALL UNKNOWN

ITC Happy Harbor C1

TRAC-IT ID	Local EIS	Last Name	First Name	Date of Birth	Reason for late	Service Coordinator
600001	ITC Happy Harbor			Jun 2, 2024	Timely	Sally Brown
600002	ITC Happy Harbor			Jan 27, 2024	Timely	Sally Brown
600003	ITC Happy Harbor			Oct 10, 2024	Timely	Betty Rubble
600004	ITC Happy Harbor			Jul 7, 2023	Timely	Sally Brown
600005	ITC Happy Harbor			Sep 21, 2024	Timely	Betty Rubble
				Aug 27, 2024	Timely	Sally Brown
600007	ITC Happy Harbor			Oct 3, 2022	Timely	Sally Brown
600008	ITC Happy Harbor			Jan 27, 2024	Timely	Sally Brown
600009	ITC Happy Harbor			Jun 12, 2023	Timely	Betty Rubble
600010	ITC Happy Harbor			Apr 24, 2024	Timely	Betty Rubble
600011	ITC Happy Harbor			Jul 14, 2022	Timely	Betty Rubble
600012	ITC Happy Harbor			Aug 5, 2022	Timely	Sally Brown
600013	ITC Happy Harbor			Apr 8, 2023		Betty Rubble
600014	ITC Happy Harbor			Oct 4, 2024		Sally Brown
600015	ITC Happy Harbor			Nov 4, 2022	Timely	Sally Brown
600016	ITC Happy Harbor			Oct 9, 2022	Timely	Sally Brown
600017	ITC Happy Harbor			Jun 6, 2024	Timely	Sally Brown
600018	ITC Happy Harbor			Jul 21, 2023		Sally Brown
600019	ITC Happy Harbor			Aug 15, 2022		Sally Brown
600020	ITC Happy Harbor			Dec 1, 2023	Timely	Sally Brown
600021	ITC Happy Harbor			Feb 27, 2025		Betty Rubble
600022	ITC Happy Harbor			Jun 16, 2023	Timely	Betty Rubble
600023	ITC Happy Harbor			Oct 27, 2022	Timely	Sally Brown
600024	ITC Happy Harbor			Jul 31, 2022	Timely	Sally Brown
600025	ITC Happy Harbor			Dec 26, 2022	Timely	Sally Brown



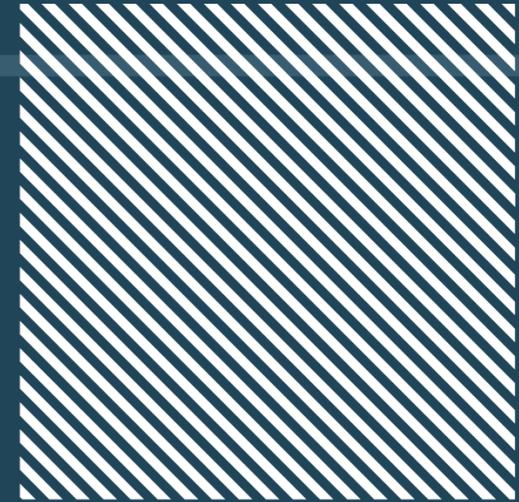
clear all unknowns!

A compliance percentage cannot be calculated
if there are any unknowns!

Unknown means that, per the IFSP date, a service is expected to have been provided to a child and family...but no record of having provided it has been registered by TRAC-IT.

if the compliance
percentage on your
C1 report = 100%

Congratulations! Relax! Nicely done!





if the compliance percentage on your C1 report is $< 100\%$...

- By June 13th, run the report for April.
- April = 100%, contact your Part C MC immediately.

KEY DATES

MAY 15

Local CIMV Day

Localities must ensure that compliance indicator reports yield accurate results for Part C MCs

MAY 16

State CIMV Day

Part C MCs will run individual reports for all localities for compliance indicators C1, C7 and C8; results on reports are those recorded and reported

MAY 23

April Verification Deadline

Last opportunity to inform Part C MCs of local correction of noncompliance of C7 and C8 and to request verification prior to notification

JUNE 13

CPN Deadline

Last opportunity to inform Part C MCs of local correction of noncompliance and to request verification prior to official notification

JUNE 30

Determination reports (copy 1 of 2) issued...triggering official notification of noncompliance (if warranted)

meet the (civv) civet.

The civet is a small, lean, mostly nocturnal mammal native to tropical Asia and Africa, especially the tropical forests. The term civet applies to over a dozen different species, mostly from the family Viverridae. Most of the species' diversity is found in southeast Asia. Civets do not form a monophyletic group, as they consist only of certain members of the Viverridae and Eupleridae.

The African civet, *Civettictis civetta*, has historically been the main species from which a musky scent used in perfumery, also referred to as "civet", was obtained.

- [Wikipedia](#)

