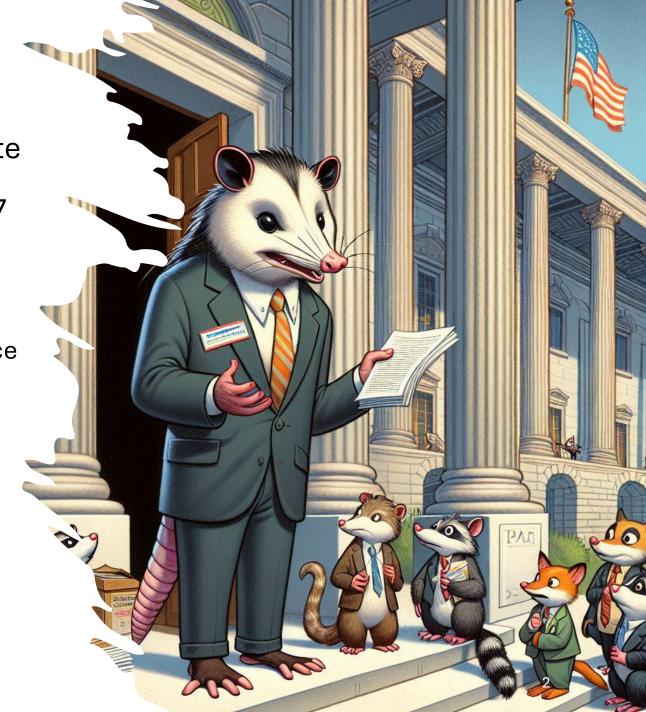# *Spring into 2026!*
Proactive Planning for CIMV

ITCVA Monitoring Team • Virginia DBHDS

Purpose of CIMV

- CIMV: Process used by SLA to evaluate local and statewide performance on Part C **compliance** indicators (C1, C7 and C8)

- Statewide data reported in annual SPP/APR
  - States report performance on compliance indicators as well as results indicators
  - Required by OSEP (February)
  - Used by OSEP for annual state determinations

  - Local results published online following SPP/APR submission (February)

CIMV Timeline

- States determine when and how to evaluate Part C compliance
  - Virginia reviews entirety of three (3) months of data
  - January, February, and March

- Raw data from 40 LEIS become basis for statewide performance calculations
  - Compliance indicator targets are always100%

- Best way to prepare for CIMV is to regularly self-monitor and identify errors or missing data

Federal TRAC-IT Reports

- For CIMV (as well as) ongoing monitoring use federal reports in TRAC-IT
  - C1 – 30-day Timeline
  - C7 – 45-day Timeline
  - C8A-B-C – Transition

- *You can run these at any time!*

- For CIMV, staff pulls official (SPP/APR reportable) local results on May 15th (or following business day if a weekend or holiday)

C1: Timely Initiation of Services

- Denominator = # IFSPs signed within review period containing 1+ new services during period
  - Includes initial and IFSP reviews

- Numerator = # of IFSPs for which all services began w/in 30-day timeline (or compliant reasons for delays)

- Example:
  - 100 IFSPs signed January 1 – March 31.
  - For 98 IFSPs, all services timely or compliant; 2 IFSPs noncompliant
  - 98/100 = 98%

TRAC-IT Needs to Know: *What Happened?*

- Service note will specify service date
  - TRAC-IT evaluates to determine timeliness

- If NO service note entered (i.e., no service date captured), outcome is UNKNOWN

- Key points:
  - Services remain unknown until note entered or ad hoc task completed
  - If C1 report includes UNKNOWN(s), no compliance % can be calculated
  - LEIS must ensure that all unknowns are resolved prior to state review

# Children ALL SERVICES Timely	# Children 1+ Service(s) Late FAMILY REASONS ONLY (Compliant)	# Children 1+ Services Late SYSTEM REASONS (Noncompliant)	# Children 1+ Services Status Unknown	# Children TOTAL	IND 01 Calculated Percentage
30	5	6	0	41	85.37

Sample C1 Report w/ Zero Unknowns

	A	B	C	D	E	F
1	# Children ALL SERVICES Timely	# Children 1+ Service(s) Late FAMILY REASONS ONLY (Compliant)	# Children 1+ Services Late SYSTEM REASONS (Noncompliant)	# Children 1+ Services Status Unknown	# Children TOTAL	IND 01 Calculated Percentage
2	61	0	0	38	99	CLEAR ALL UNKNOWNS
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						

Sample C1 Report w/ 38 Unknowns

Identify and Resolve Unknowns

- Two ways to identify unknowns:
    - C1 report
    - Dashboard tile

- Service delivered?
    - YES: Ensure note is entered (and reason for delay, if any, is provided)
    - NO: Use "reason for late" ad hoc task to account for the delay

- Rerun the C1 report as needed to ensure all unknowns have been cleared

- REMINDER: There <u>must</u> be a local compliance percentage on the C1 report when run by ITCVA staff on May 15th

Questions?

Planning for CIMV

C7: 45-Day Timeline

- Denominator = all initial IFSP meeting dates entered into TRAC-IT w/in the review period

- Numerator = all initial IFSP meeting dates entered into TRAC-IT w/in the review period that occurred w/in 45 days of referral (or late for compliant reasons)

- Example:
  - Initial IFSP meeting dates for 100 children were entered in TRAC-IT
  - 80 dates evaluated as w/in 45 days; 10 evaluated as late for compliant reasons; 10 evaluated as late for noncompliant reasons
  - (80+10)/100 = 90.0% compliance percentage

# IFSPs Timely	# IFSPs Late FAMILY REASONS (Compliant)	# IFSPs Late SYSTEM REASONS (Noncompliant)	# IFSPs TOTAL	IND 07 Calculated Percentage
13	22	1	36	97.22

Sample C7 Report

Questions?

Planning for CIMV

C8: Transition / C8A

- One TRAC-IT report for all three C8 indicators (A-B-C)
    - Each w/ its own aggregate and detail tabs
- C8A denominator: All children exiting at age 3* with one of four possible transition destinations:
    - Part B eligible
    - Part B referral; eligibility NYD
    - Not Part B eligible; exit w/ referrals
    - Not Part B eligible; exit w/o referrals
- C8A numerator: All children w/ complete and timely transition plans

	A	B	C	D	E
1	# Transition Plans Timely	# Transition Plans Late FAMILY REASONS (Compliant)	# Transition Plans Late SYSTEM REASONS (Noncompliant)	# Transition Plans TOTAL	IND 08A Calculated Percentage
2	70	18	12	100	88.00%
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Sample C8 Report: Transition Plan Aggregate Tab (C8a)

C8: Transition; C8B

- C8B and C8C include only those children (from C8A denominator) deemed potentially eligible for Part B (as indicated w/ checkmark in TRAC-IT)

- C8B denominator: All children w/ permission to notify LEA/SEA

- C8B numerator: All children for whom notification is sent (timely or compliant delay) to both LEA/SEA

# LEA/VDOE Notifications Timely	# LEA/VDOE Notifications Late FAMILY REASONS (Compliant)	# LEA/VDOE Notifications Late SYSTEM REASONS (Noncompliant)	# Families Opting Out LEA/VDOE Notification	# LEA/VDOE Notifications TOTAL	IND 08B Calculated Percentage
60	6	4	10	80	94.29%

Sample C8 Report: Referral Aggregate Tab (C8b)

C8: Transition; C8C

- C8C seeks to evaluate the following: for families that gave permission, did transition planning conferences occur and did they occur within timeline?

- Again, this report includes all children deemed potentially eligible for Part B (as indicated w/ checkmark in TRAC-IT)

- C8C denominator: All children w/ permission for TPC

- C8C numerator: All children for whom TPC held and w/in timelines

	A	B	C	D	E	
	# TPC Timely	# TPC Late FAMILY REASONS (Compliant)	# TPC Late SYSTEM REASONS (Noncompliant)	# Families Declining TPC	# TPC TOTAL	IND 08C Calcula
	40	5	5	30	80	90.00%

Sample C8 Report: TPC Aggregate (C8c)

Questions?

ODU Family Survey Report

- Had planned to mention this but....

- Plan to attend upcoming webinars
  - December 9th 9-10 am
  - December 12th 2-3 pm

Thank you and Happy Holidays!

Planning for CIMV