##### POSM Protocol R1-03: Public Awareness and Child Find

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| Category | Access and Quality |
| Purpose | The public, including all primary referral sources within the community, are aware of the local Part C early intervention system and the process for making referrals to the central point of entry. |
| IDEA Foundation(s) | * [34 CFR § 303.301](https://www.ecfr.gov/current/title-34/section-303.301) - Public awareness program – information for parents * [34 CFR § 303.302](https://www.ecfr.gov/current/title-34/section-303.302) - Comprehensive Child Find System |
| Local Part C Contract Requirement(s) | 2.1.2.d.(1) – [Develop and implement written local procedures as follows:] … “Public awareness and child find procedures that address the methods to be used for planning and distributing public awareness information and the roles of agencies and individuals in the community involved in public awareness activities.” |
| Responsible Party | Part C monitoring team |
| Frequency and Method | 1x/POSM cycle; desk audit and interview(s) |
| Data Source(s) | * Documentation provided by locality [e.g., local policies and procedures; local contract(s); local memorandum/a of agreement, etc.] * Interview(s) |
| Amount of Data | * Documentation; varies by locality; identified during POSM planning call w/ locality and throughout discovery * Interview(s); varies by locality; determined by Part C monitoring team with LSM input |
| Compliance Criteria | Evidence of requirement(s) (above) as demonstrated by written public awareness and child find procedures that address the methods to be used for planning and distributing public awareness information and the roles of agencies and individuals in the community involved in public awareness activities. |
| Monitoring Summary | The Part C monitoring team will review the local system’s child find plan and interview the LSM and staff identified by the LSM as being involved in child find to analyze implementation. During each interview, team members are listening for consistencies in implementation of the child find plan as written. |
| Required Action(s) | * If a child plan is sufficiently documented and current and interview(s) support effective implementation, no further action(s) required.   -OR-   * If a child plan is insufficiently documented and/or not current, or if interview(s) do not support effective implementation, the locality must within ninety (90) days of notification of finding(s) develop and/or update child find procedures (for SLA review and approval) and subsequently implement its child find plan as soon as possible but in no case later than nine (9) months post notification of finding(s). |
| Revision History | Original: 2024-10-10 |

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