|  |  |
| --- | --- |
| Infant & Toddler Connection of |  |
| Local System Manager |  |
| Date Completed |  |
| From: October 1 |  | 🡠 Indicate START Year |
| To: September 30 |  | 🡠 Indicate END Year |

1. Based on observation, please report the total number of YES and NO responses on the fidelity checklists for all practitioners observed this year. This report **must** include responses for those practitioners who were required by the Infant & Toddler Connection of Virginia to be observed. The local system **may**, but is not required to, include responses for those practitioners who were required by the local system to be observed this year or voluntarily opted for additional observation (i.e., practitioners who are beyond the initial 2-year period of state-required observations).

|  |  | YES | NO |
| --- | --- | --- | --- |
| **JOINT PLAN**: Agreement by the coach and coachee on the actions they will take or the opportunities to practice between coaching visits | Referenced from last session and used to check in/begin? |  |  |
| Asked the caregiver what they would like to work on today? |  |  |
| **OBSERVATION**:Examination of another person’s actions or practices to be used to develop skills, strategies, or ideas | Asked the caregiver what has been tried before showing a strategy? |  |  |
| Gave caregiver an opportunity to demonstrate what they’ve tried before showing a strategy? |  |  |
| **ACTION/PRACTICE**:Spontaneous or planned events that occur within the context of a real-life situation that provide that coachee with opportunities to practice, refine, or analyze new or existing skills | Intentionally modeled/coached strategy after observing/learning what caregiver has already tried? |  |  |
| Gave caregiver the opportunity to practice the intentionally modeled/coached strategy? |  |  |
| **REFLECTION**:Analysis of existing strategies to determine how the strategies are consistent with evidence based practices and how they may need to be implemented without change or modified to obtain the intended outcome(s) | Used open-ended questions to help the family reflect on past and/or new strategies? |  |  |
| Asked caregiver what differences they noted (previous practice vs. current practice)? |  |  |
| Asked caregiver how they felt implementing the strategy? |  |  |
| **FEEDBACK**:Information provided by the coach that is based on his/her direct observations of the coachee, actions reported by the coachee, or information shared by the coachee and that is designed to expand the coachee’s current level of understanding about a specific evidence based practice or to affirm the coachee’s thoughts or actions related to the intended outcomes | Verbally coached the caregiver while practicing, by providing informative feedback? |  |  |
| Provided feedback that affirms the family’s strengths and capacity to support their child’s learning and development? |  |  |
| **JOINT PLAN** | Supported the family in making a joint plan for in between sessions? |  |  |

1. Please describe the actions the local system has taken/is taking based on the above fidelity assessment results to support practitioner use of evidence-based coaching practices:

|  |
| --- |
|  |

By my signature I certify that all practitioners\* in the local system have completed fidelity assessment as required by the Infant & Toddler Connection of Virginia:

|  |
| --- |
|  |
| Signature |

\*Practitioner was working with the local system for the full year specified above as the From/To period.