As part of the Early Intervention Certification requirements for the Infant & Toddler Connection of Virginia, practitioners must maintain a summary of training and activities completed. Please use this form to track your professional development during the three-year cycle. Professional development must be applicable to early intervention and address one or more of the following: (1) evidence-based practices; (2) changes in policies, procedures or practices; (3) topics identified on a practitioner’s own professional development plan; or (4) training needed for new responsibilities. Practitioners must retain documentation of successful completion of the training requirements for this certification for three years following the issuance of the renewal certification. A copy of your completed form must be made available upon request to the Department of Behavioral Health and Developmental Disabilities.

| **Name of Training** **or** **Training Activity** | **Sponsor** | **Number of Hours****\*Minimum of 15 minutes per activity** | **Date** |
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