# TRAC-IT Office Hour: IFSP Questions Webinar
## Q & A
## 07/23/24 @ 12pm

In this document, the questions asked during the webinars are listed. Related questions are grouped together.

## General Questions

**Q: When you print from the IFSP print templates, aren't there components missing such as transition and signatures?**

A: Yes, when you use the print template within the IFSP itself, the transition and signature pages are not included. If you access the print template through the Document section of the record, this template will include the Transition Pages and Signature pages.

**Q: Can you talk through print templates in other languages, particularly for IFSP Reviews? RE: non-English print templates: The issue is that the language for the IFSP Review template is chosen before completing the task and is then "locked in"- you can't come back and print it from another language template like you can with the Initial IFSP & Annual IFSP.**

A: Print templates are available in other languages. The standard text on the IFSP form is translated into selected languages, however, the text entered in the task and values from the dropdown menus will remain in English. The option to create the print template within the IFSP Review task will be added as an enhancement request. It is important to note that if you select a language other than English for the print template in the task, when you complete the task, an English version is saved in addition to a template in the language you selected.

**Q: If we make a minimal correction to an IFSP via IFSP Review for something that was just a "miss"-say the IFSP Review Summary and Changes sections clearly state what change to services is being made, but the SC forgot to make that change in the IFSP Services section itself, is there an ability to bypass parent signature?**

A: Any change after a parent signature related to the IFSP will require a new parent signature.

**Q: Outcomes: Do you have to write the long-term goal in the short-term goal section in order for it to show up on the therapist's generated contact note?**

A: Short-term goals are available within the Contact Note task. If you would like to have the long-term goal to be listed on the contact note, you will want to enter it as a short-term goal as well.

**Q: What name do we enter into TRAC IT if the Medicaid name is different than the legal name?**

A: One option would be to enter the legal name on the child's record. Then, when the Medicaid information is added to TRAC IT, you can enter the child's first and last name as it is listed on the Medicaid site.