

Welcome!

The session will begin
shortly



TRAC-IT

A graphic of a trail of white footprints starts from the letter 'C' in "TRAC-IT" and extends upwards and to the right, ending with a final footprint above the letter 'T'.

June 2025 Enhancements

- Medicaid Insurance Management



June 2025 Enhancements

- ✓ **Update to the Overlapping Insurance Dashboard tile**
 - ✓ Displays discharged and open cases
- ✓ **Certification/Recertification – provider TIN field added (optional)**
- ✓ **Timeliness visible in the header of the case page**
- ✓ **Renaming the Services Provided Early box to Initial Service Coordination Plan Completed**
- ✓ **Soft Warnings:**
 - ✓ Discharge Task – if IFSP, Eligibility Determination, ASP tasks are open or if any tasks are open and assigned to a parent in the Parent Portal
 - ✓ Schedule IFSP Review and Annual IFSP tasks – a reminder to create the ad hoc Prior Notice task
- ✓ **Service Plan methods – only one will be allowed**
- ✓ **Cosigning Contact Notes**
- ✓ **Printing Batches of Contact Notes**
- ✓ **Medicaid Insurance**
 - ✓ Multiple updates that streamline how Medicaid insurance records are entered



Goals of Medicaid Insurance Management Enhancements

- ❖ Readily viewable Medicaid insurance history, including changes in MCO & payer priority
- ❖ Reduction in need to contact Support Desk for corrections
- ❖ Clearer identification of the cause of overlapping insurance



Medicaid Insurance Records

Initial Entry of Medicaid Record



Unchanged

Updates to existing Medicaid Record



- Update the current insurance record
- Create a new insurance record, if necessary



Key Fields

NEW – Lost Medicaid and/or will not be Enrolled/Re-enrolled check box

- Check box when child has lost Medicaid coverage
- Must enter an End Date

Enrolled /Re-enrolled in EI Medicaid Benefit check box

- 1st time = box is checked when DBHDS enrolls the child in TRAC-IT
- Unchecking the box will place the child on a list for DBHDS to review for re-enrollment

Renamed Enrolled in the EI Benefit checkbox

End Date

- the end date of the child's Medicaid coverage
- auto-populates into the Medicaid EI Benefit Interval when insurance is saved

MUST BE IN EQUAL TO TODAY OR IN THE PAST

Medicaid EI Benefit Interval

- Dates of child's enrollment in the EI Benefit
- Used in overlapping insurance validation & Service Coordination Billing Extract

Key Fields

Insurance: **Medicaid/FAMIS-Aetna Better Health Cardinal** ➔

[Edit](#) 

Consent To Bill	Payor Priority
Yes	Primary

Check if Child is Uninsured

Start Date	End Date
05/01/2025	

Insurance Coverage	Medicaid Unenrolled Date
Medicaid/FAMIS	<input checked="" type="checkbox"/> Enrolled/Re-enrolled in EI Medicaid Benefit
Insurance Name	<input type="checkbox"/> Lost Medicaid and/or will not be Enrolled/Re-enrolled
Aetna Better Health Cardinal	

Subscriber First Name	Subscriber Last Name	Subscriber Date of Birth

Group / Policy Number / Medicaid MCO

Subscriber's Member ID / Child's Medicaid Number *	Subscriber Child's Member ID	Subscriber Child's Member Suffix
11111111111		

	If Different from Subscriber's Member ID	If Available

Medicaid EI Benefit Intervals

Medicaid EI Benefit Intervals	
EI Benefit Start Date ⇅	EI Benefit End Date ⇅
05/01/2025	

➔

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5 Scenarios

Updates to Medicaid Record

1. The child has a new MCO but maintains their coverage through the Medicaid EI Benefit
2. The child's Medicaid coverage payer priority changes from primary to secondary
3. The child loses their Medicaid EI Benefit coverage
4. The child loses their Medicaid coverage
5. The child regains the Medicaid coverage after a loss of coverage



Scenario 1

The child has a **new MCO** but maintains their coverage through the Medicaid EI Benefit

Steps

1. In current Medicaid insurance
 - ✓ **End Date** the current insurance
 - ✓ **DO NOT UNCHECK** THE ENROLLED/ RE-ENROLLED IN EI MEDICAID BENEFIT CHECKBOX
2. **Create the new Medicaid insurance** record with a start date after the end date

Result

- New Medicaid insurance is saved in the Insurance menu
- New Medicaid EI Benefit is created with the start date after the end date entered
- Child is continuously enrolled in the Medicaid EI Benefit without an overlapping insurance record

Demo



Scenario 2

The child's Medicaid coverage payer priority changes from primary to secondary

Steps

1. In current Medicaid insurance
 - ✓ **End Date** the current insurance
 - ✓ **DO NOT UNCHECK** THE ENROLLED/ RE-ENROLLED IN EI MEDICAID BENEFIT CHECKBOX
2. **Create the new Medicaid insurance** record with a start date after the end date
3. Select the correct payer priority in the new Medicaid insurance record

Result

- New Medicaid insurance is saved in the Insurance menu
- New Medicaid EI Benefit is created with the start date after the end date entered
- Child is continuously enrolled in the Medicaid EI Benefit without an overlapping insurance record

Demo



Scenario 3

The child loses their **Medicaid EI Benefit** coverage

Steps

1. In current Medicaid insurance
 - ✓ **UNCHECK** THE ENROLLED/ RE-ENROLLED IN EI MEDICAID BENEFIT CHECKBOX

Result

- The Medicaid disenrolled date is populated with the date you unchecked the box
- Child is placed on the report for DBHDS to re-enroll the child in the Medicaid EI Benefit

When DBHDS re-enrolls the child:

1. A new interval is generated, if DBHDS changes the start date of the Medicaid EI Benefit.
2. The previous Medicaid EI Benefit Interval is end-dated with the Medicaid disenrolled date.
3. The Medicaid disenrolled date is removed.
4. The new Medicaid EI Benefit Interval is added to the Insurance record display.

Demo



Scenario 4

The child loses their **Medicaid** coverage

Steps

1. In current Medicaid insurance
 - ✓ End date the current insurance
 - ✓ **UNCHECK** THE ENROLLED/ RE-ENROLLED IN EI MEDICAID BENEFIT CHECKBOX
 - ✓ **CHECK** THE LOST MEDICAID AND/OR WILL NOT BE ENROLLED/RE-ENROLLED CHECK BOX
2. Create the new private insurance or uninsured record

Result

- The child is unenrolled in the Medicaid EI Benefit
- The Medicaid EI Benefit Interval is end dated

Demo



Scenario 5

The child regains their Medicaid coverage after a loss in coverage

Steps

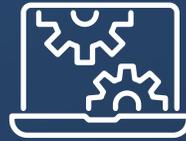
1. In current insurance record
 - ✓ Make updates
2. Create the new Medicaid record

Result

- The new Medicaid record is saved
- The child is placed on the report for DBHDS to re-enroll the child in the Medicaid EI Benefit
- A new Medicaid EI Benefit Interval is created when DBHDS re-enrolls the child

Demo





Open Floor